

Camp Creativity : Kid Pan Alley Policies & FAQ's

What/when/where is Kid Pan Alley?

Kid Pan Alley is a weeklong songwriting workshop that combines creativity, music, and art. Campers work with Kid Pan Alley song-writing staff, who have written over 2,200 songs with more than 35,000 children across the nation. Budding songwriters draw musical inspiration from the art in the Corcoran's galleries. Theater and visual art teachers guide costume and stage design projects for two performances.

Kid Pan Alley is the final, week-long session of Camp Creativity, August 11th to 16th. Students must attend camp for the full-day from 9am to 3pm at the downtown location.

When are the performances?

There will be two performances. The first is at 2pm on Friday, August 15th and is open to friends and family. The second performance at noon on Saturday, August 16th is open to the public. Ideally, students will participate in both performances.

Who may attend camp?

Kid Pan Alley is open to anyone ages 5 to 16.

When is registration?

Early registration is available for Members of the Corcoran beginning on January 27th. Regular registration begins on February 10th. Please note that all tuition must be paid in full at the time of registration. No adjustments will be made for student absences. Refunds and credit cannot be issued for classes missed as a result of illness, personal emergencies or any other event beyond our control.

Are there additional options for care before and/or after camp?

Pre-Camp and Post-Camp care options are offered as a part of registration. Please note that no drop-in or pro-rate will be accepted. Pre-Camp runs from 8am until 9am, and Post-Camp runs from 3pm until 6pm. During Pre- and Post-Camp care, students may participate in creative games and outdoor activities led by trained counselors. A snack is provided during Post-Camp care.

Parents must be prompt in picking up students. Those who are repeatedly late will be required to pay \$___ for each quarter hour past the scheduled pick up time. Payment will be made to the Corcoran staff supervising the student at the time of pick up.

What does sign-in and -out entail?

All students under 12 must be signed in at the beginning of the day and signed out at the end of the day by their guardian or caregiver. Only those authorized in writing by the student's guardian may pick up the student. Students 12 and over may sign themselves out with the written permission of their legal guardian.

What is the daily schedule for students attending full-day?

8:50am : Students arrive and are signed in by guardians.

9am : Class time with instructor.

12pm : Students eat their lunch (not provided) and have supervised free time inside or outside depending on the weather

1pm : Class time with instructor

3pm : Students are signed out by guardians.

What about lunch and snacks?

Full day campers will have supervised lunch period between 12pm-1pm. Lunch is NOT provided by the Corcoran. Students should bring non-perishable lunches or food in insulated containers with cold packs. Nutritious snacks will be provided to students in Post-Camp care. Parents must inform the Corcoran in writing if a student has any food restrictions or allergies.

What about allergies or medical information?

A medical information and permission form will be required for each student. No child will be allowed to attend camp unless this form has been completed.

What is the refund policy?

In the event that a course is cancelled by the Corcoran for whatever reason, all tuition and fees will be refunded. If the student withdraws from the class, the withdrawal must be made in writing and submitted to the Registrar's office. Tuition is refunded on the following schedule:

Received on or before May 31st 100%

Received after June 15th but before the first class 75%

Received after the first class 0%

Is there a wait list?

Once a course's limit for maximum number of students is reached, a wait list will be established. If space becomes available, those on the wait list will be contacted. Students on the wait list are not registered and may not attend class without confirmation from the Registrar's office.

What about course cancellations or changes?

Corcoran Camp Creativity reserves the right to cancel or reschedule any course, or change the instructor. If courses are cancelled due to insufficient enrollment, students registered in those courses will be notified accordingly.

Are there scholarship opportunities?

A limited number of full and partial tuition scholarships are available for students whose circumstances indicate both need and promise. First round deadline is May 1, 2014. To obtain a scholarship application, please visit www.corcoran.org/family.