

Office of Student Affairs
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Washington, DC 20006
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**2012–2013 APPLICATION
FOR CORCORAN
STUDENT HOUSING**

SECTION I: APPLICANT INFORMATION

Full Name: _____ Date of Birth: _____ Age: _____

(Eligible applicants must be between the ages of 17 and 24 for the entire housing term.)

Permanent Address: _____ City: _____ State: _____ Zip Code: _____

Student's E-mail: _____ Home Phone: _____ Cell Phone: _____

Room Type Request: Shared room (one or two roommates) Single studio (no roommate, double rent)

Gender: Male Female Transgender
Class Level: Freshman Sophomore Junior Senior
Major: Fine Art Photography Photojournalism Graphic Design
 Digital Media Design Interior Design BFA/MAT Art Studies

Transfer Student: No Yes
If yes, from what institution: _____

Smoking: Non-smoker Smoker: I understand that all accommodations are non-smoking and that I must smoke outside in the designated smoking areas.

Special Needs or medical conditions:

SECTION II: EMERGENCY CONTACT INFORMATION

Name(s): _____ Relationship: _____ Phone: _____

Parent/family/emergency contact E-mail: _____

SECTION III: PAYMENT INFORMATION

To reserve your space in student housing, please submit a \$400 reservation fee along with your application. The \$400 will be deducted from the fall semester rent charge. Priority placement is given to first-time students who submit their applications and reservation fees by May 15, 2012. Returning students may apply to live in housing, however, applications from returning students will not be processed until July 1, 2012. Preference is given to students who live outside of the United States or outside of the DC/VA/MD Metro region.

Check or money order enclosed (Please make checks payable to the Corcoran College of Art + Design.)
 Please charge my credit card for the \$400 reservation fee. Visa Master Card American Express

Card Number: _____ Expiration Date: _____ Name on card: _____

Billing Address: _____

Cardholder Signature: _____ Date: _____

SECTION IV: PLACEMENT SURVEY

A more in-depth roommate survey will be sent to you after we receive your application.

- Cleanliness: Clean everyday Clean weekly Clean infrequently
- Noise: I require noise (TV or Music, even when studying) I prefer a quite environment
- Sleep: Awake Early Sleep in late Go to sleep early Up all night No set schedule
- Socializing: I am very social I am somewhat social I am not very social

Tell us more about yourself, your interests, and what matters most to you in regards to a compatible roommate:

Specific Roommate Request:

There is no guarantee, however, we will make every effort to accommodate your request

SECTION V: TERMS AND CONDITIONS

I, _____ understand and agree that:

- I. My lease will be for the full academic year, both Fall and Spring semesters. I am expected to reside in campus housing for the complete academic year and will be held financially responsible for all related fees. Consideration for being granted an early cancelation and appropriate refund of housing fees is given to residents who have notified the Office of Student Affairs in writing and have met any of the following specific criteria:
 - has officially withdrawn from the Corcoran
 - has been issued an approved Leave of Absence
 - is no longer academically eligible to attend the Corcoran
 - has completed his or her course of study and is approved for graduation
 - is participating in an approved study abroad or domestic exchange program
- II. In the event of early termination of the lease, the resident may be subject to a \$1000 lease buy-out fee if their vacancy cannot be immediately filled.
- III. Students who are dismissed from campus housing or the College as part of a disciplinary process will **not be released** from their Housing Lease and **will be held responsible** for all related housing fees for the entire academic year.
- IV. Housing rent is due with the student's tuition payment each semester. A \$250 refundable damage deposit is due before the student can move into his/her apartment.
- V. If the student requests a single apartment and one is available, the rent per semester will double.
- VI. No animals shall be kept in Corcoran housing.
- VII. The student will not receive an apartment assignment until he/she has returned a signed lease.
- VIII. It is the student's responsibility to be fully aware of all Corcoran policies and procedures at all times, and understand that policies may be implemented, updated, or changed at any time.
- IX. The resident must be knowledgeable of and abide by the Corcoran's alcohol policy. The Corcoran College of Art + Design **DOES NOT** permit the possession or consumption of alcohol in its housing facility, regardless of the age of the resident. Additionally, the Corcoran vigorously enforces all policies related to alcohol usage and will not tolerate the consumption or possession of alcohol by student residents.

Student's Signature: _____ Date: _____