

Camp Creativity Teaching Assistant and Lab Tech Positions and for Summer2013

Public Education Department, Youth and Family Programs

POSITION SUMMARY:

Camp Creativity teaching assistants are full-time, temporary positions for Camp Creativity 2013, located at Corcoran's Georgetown (ages 5-10) and Downtown (ages 11-16) campuses. Camp sessions cover a wide variety of fields including drawing, painting, sculpture, cartooning, digital art, and photography and more! Positions are available for 4-week segments: June 24 – July 19, or July 22- August 16. Teaching assistants are required to work 7.5 hour days, with a scheduled .5 hour lunch break. Hours run from approximately 8am-4pm.

Duties and Responsibilities:

- Serve as the weekly teaching assistant for one camp creativity class (Studio A: ages 5-7, Studio B: ages 8-10, Studio C: ages 11-13, or Studio D: ages 13-16).
- Greet campers and parents during check-in while keeping an accurate list of all students. Lead students from check-in area to their classroom.
- Assist camp faculty in the classroom, including preparation, classroom management, breaks, facilitation of art projects, etc.
- Promote positive attitudes with enthusiasm, while maintaining a professional demeanor.
- Effectively communicate with administration and faculty, reporting to the Camp Coordinator and the manager of Youth and Family programs
- Facilitate the lunch and recess break, actively supervising children and leading them organized games, activities, etc.
- Help to develop and implement pre- and post-camp activities for each day of the week.
- Supervise and engage campers during pre-camp and post-camp activity periods.
- Assists in various administrative duties as needed.

Qualifications:

- Bachelor's Degree in Art Education, Fine Art, or Art History (completed or in-progress)
- Experience working with children
- Strong communication and organizational skills
- Ability to encourage artistic growth and creativity
- ENTHUSIASTIC! Must carry a positive, friendly attitude
- Ability to take initiative
- A strong interest in art education
- CPR/First Aid certified is preferred, but not required

Please e-mail your TA application, (available by request from jkho@corcoran.org) résumé, a brief cover letter, and contact information for at least three references (for current Corcoran students, must include one Corcoran faculty member as a reference) to Jocelyn Kho, Senior Manager of Youth and Family programs, at jkho@corcoran.org. Priority deadline for current Corcoran students is Monday, March 18.